

**Bylaws of the
Virgin Valley Democrats
(Formerly the Democratic Club of Mesquite)**

**These Bylaws are intended to constitute the complete replacement of the
Bylaws of the Predecessor Democratic Club of Mesquite**

Article I. Name

The name of the Organization shall be changed from The Democratic Club of Mesquite to the Virgin Valley Democrats.

Article II. Purpose

The purposes of the Virgin Valley Democrats is to:

Provide for the combination of the membership of the Democratic Club of Mesquite and the Clark County Rural Democratic Caucus into one organization. Both organizations have previously been official chartered organizations of the Clark County Democratic Party, which organizations are also referred to as the "Predecessor Organizations";

Change the name of the Democratic Club of Mesquite to the Virgin Valley Democrats;

Identify and take positions on issues of importance to residents of the Virgin Valley area of Clark County, Nevada;

Educate the community on these issues and the positions of the Virgin Valley Democrats;

Influence government, industry and Democratic Party positions and decisions on these issues;

Support candidates of the Democratic Party who are sympathetic to the positions of the Virgin Valley Democrats.

Article III. Membership

- A. Any individual qualifies for membership in the Virgin Valley Democrats if:
 - 1) The individual is
 - i. a registered Democrat; or
 - ii. is ineligible to vote (due to minority, non-residency or other legal impediment), but pledges to register as a Democrat when eligibility is attained; and
 - 2) The individual is at least fourteen years of age; and
 - 3) The individual supports the purposes of the Caucus as stated in Article II.
- B. A qualified individual shall be considered an Active Member only if:

- 1) The individual has been a member for at least 60 days, or was a member of either or both of the Predecessor Organizations for at least 60 days prior to adoption of these Bylaws, and
 - 2) The member has paid all required dues.
- C. A member becomes inactive if the dues are not paid within 60 days of the due date. Membership terminates if an individual remains inactive for more than 12 months. Inactive members are not allowed to vote on club matters.

Article IV. Dues

- A. Each member shall pay dues on an annual, calendar year basis, as follows:
- | | |
|--|------|
| Adult | \$20 |
| Student (full time high school or college) | \$10 |
- B. Dues for each calendar year are due by January 15 of that year.
- C. The amounts of the dues may be changed no more than once annually by recommendation of the Executive Board and approval of the membership by majority vote.

Article V. Meetings

- A. Regular Meetings
The Chairman shall schedule at least five Regular Membership Meetings each year. Meetings shall be held in Clark County. Two of such meetings shall be held in the months of February and March to fulfill the requirements of the election process.
- B. Special Meetings
- 1) Special Membership Meetings may be called by the Chairman at any time, on notice as specified below.
 - 2) In the absence of the Chairman, any two officers may call a special meeting, on notice as specified below.
- C. Notice of Meetings
- 1) Notice of regular meetings shall be given at least ten days in advance and notice of special meetings shall be given at least three days in advance, to all active members, in any manner as follows:
 - a. Notice in writing by U.S. mail,
 - b. Notice in writing by email, or
 - c. Telephone message.
 - 2) Notice of any meeting shall be deemed sufficient by any manner specified above if such notice includes the date, time and place of the meeting.
- D. Non-Business Meetings
Meetings may be held that are not Regular or Special Membership Meetings, in which case no official business may be conducted. For example, such meetings may be held for special programs, discussions, planning, brainstorming, consideration of specific issues, or other purposes.

Article VI. Rules for Meetings

- A. The Virgin Valley Democrats shall use the most recent edition of Roberts Rules of Order to govern parliamentary procedure at all official meetings of the organization, except as specifically noted in these bylaws.
- B. A quorum for any official meeting of the Virgin Valley Democrats shall be fifteen percent of the total membership, or ten members, whichever is smaller, as of 24 hours before the meeting, as reported by the secretary.
- C. Meetings may be held entirely or in part by means of electronic communications. The methodology must be approved by the Board. Active members attending a meeting electronically shall be deemed to attend, shall count towards a quorum, and shall be entitled to vote.
- D. Unless otherwise specified in these Bylaws, the Virgin Valley Democrats may adopt events, conduct regular business, and pass resolutions not related to endorsements with a majority vote of the members present at any meeting for which there is a quorum.
- D. Only Active members as defined in Section III are allowed to vote.
- E. No proxy votes are allowed.
- F. A process to consider the endorsement of candidates or ballot measures must be approved prior to any consideration of such endorsements. Endorsements may only be considered when the membership is notified at least ten days in advance of the meeting at which they will be considered and must be made at least 60 days prior to the election. Under no circumstances may the Caucus consider the endorsement of a candidate for public office who is not a registered Democrat. No endorsement may be made in a race with multiple Democratic candidates.
- G. The Caucus may suspend specific portions of these bylaws and/or Roberts Rules of Order for purpose of emergency business by a two-thirds vote of the membership present at a meeting unless the item to be suspended calls for a higher qualification. In such case, the percent specified in that portion of the bylaws shall be required. The motion to suspend shall call out the particular section of the bylaws proposed to be suspended.
- H. Changes to these bylaws must be approved by a vote of sixty percent of members present and voting at a Regular or Special Membership Meeting, and the proposed changes must be noticed to the membership at least ten days before the meeting.

Article VII. Officers and Duties

Elected officers shall consist of Chairman, First Vice Chairman, Second Vice Chairman, Secretary and Treasurer.

- A. If the Chairman vacates office, the First Vice Chairman shall ascend to the position of Chairman until an election is held to fill the Chairman's remaining term of office.
- B. The First Vice Chairman shall assist the Chairman and, in the temporary absence of the Chairman, the First Vice Chairman shall serve as Chairman. If the position of the First Vice Chairman is vacant, the Second Vice Chairman shall serve as First Vice Chairman.

- C. The Second Vice Chairman shall assist the Chairman and the First Vice Chairman. If the Chairman and First Vice Chairman both vacate office, the Second Vice Chairman shall ascend to the position of Chairman until an election is held to fill the remaining terms of office of the Chairman and/or the First Vice Chairman.
- D. The Secretary shall be responsible to ensure that all members are notified of meetings of the Virgin Valley Democrats. Additionally, the Secretary shall maintain all written records of the Virgin Valley Democrats, including minutes of all meetings and a record of attendance at all meetings, and shall perform all correspondence.
- E. The Treasurer shall maintain all financial records of the Virgin Valley Democrats and receive and disburse funds of the Virgin Valley Democrats as authorized by the Board. The Treasurer shall submit financial reports at all regular meetings and submit an annual statement in writing at the close of the fiscal year. The Treasurer shall comply with all legal and reporting requirements of the IRS, the Clark County Democratic Party, and any other appropriate government or Democratic Party agencies.
- F. The Chairman shall preside at all meetings of the Virgin Valley Democrats and of the Executive Board, shall be responsible for the overall direction and day-to-day operation of the Virgin Valley Democrats, and shall act as the primary spokesperson for the Virgin Valley Democrats.
- G. The Chairman may appoint members to temporarily fill un-expired terms of elected officers, subject to election by the membership at the next Regular or Special meeting.
- H. The Virgin Valley Democrats shall be represented at meetings of the Clark County Central Committee.
- I. The Virgin Valley Democrats may elect additional officers as may be deemed necessary to conduct organization business.
- J. The Chairman may appoint one or more of the vice-chairmen to act as co-chairmen and to act with full authority to conduct Regular or Special Meetings and perform all other duties of the Chairman.

Article VIII. Executive Board

- A. The Virgin Valley Democrats shall have an Executive Board comprised of:
 - 1. The elected officers,
 - 2. Any other officers appointed by the Chairman and approved by majority vote of those present and voting at an Executive Board Meeting, and
 - 3. Any number of additional Members appointed to the Board by the Chairman and approved by majority vote of those present and voting at an Executive Board Meeting.
- B. The Executive Board shall have general supervision of the affairs of the Virgin Valley Democrats between its business meetings, set the time and place of meetings, and make recommendations to the membership. The Executive Board shall be subject to the orders of the membership, and none of its acts shall conflict with actions taken by the membership at member meetings. In the event that a Membership Meeting does not

achieve a quorum, the Executive Board shall have authority to conduct all business of the Virgin Valley Democrats without membership approval until a Meeting is held that achieves a quorum.

- C. The quorum for meetings of the Executive Board shall be 50 percent of its membership.
- D. The Executive Board shall meet at least four times per year at the discretion of the Chairman or one-third of its membership. Notice of all meetings of the Executive Board shall be given to each member of the Executive Board by mail, email or telephone at least seven days prior to the meeting date, except that emergency meetings may be called at the discretion of the Chairman or any 2 Executive Board Members. Meetings may be conducted by telephone or electronic means.
- E. Each Officer and each appointed member of the Executive Board shall be entitled to one vote on each matter submitted to a vote. In order to vote, a member must be present either in person, or electronically or telephonically for meetings so conducted. No proxy voting is permitted.
- F. Any vacancy occurring of appointed members of the Board may be filled by appointment of the Chairman and approval of the majority of the remaining Board.
- G. Appointed members of the Executive Board may be removed by the Chairman.
- H. The Executive Board shall submit a budget to the membership for approval. This budget may include an item for expenditures at the discretion of the Board. The budget may be changed at any membership meeting, provided that such change is recommended by the Board. The Board has authority to make expenditures that are within the approved budget.
- I. The Executive Board may make unbudgeted expenditures when time is of the essence.

Article IX. Election of Officers

- A. Officers shall be elected to serve one-year terms of office.
- B. Election of officers shall be held at the March meeting. The election shall be by secret ballot for all positions for which there is more than one candidate.
- C. The Chairman shall appoint a nominating committee by the 15th day of January of each year. The nominating committee shall consist of up to three members of the Caucus, not more than one of whom are members of the Executive Board.
- D. The nominating committee shall nominate exactly one qualified person for each of Chairman, Vice Chairman, Secretary and Treasurer, and shall report the nominations in writing to the Chairman and the Secretary no later than fifteen days prior to the February meeting.
- E. The members of the Caucus shall be notified of the nominations of the nominating committee at least ten days prior to the March meeting; such notification may be concurrent with notification of the time and place of the March meeting.
- F. Nominations may be made by Caucus members at the February meeting, and at no other time and in no other manner. No second is required. To be valid, nominations so made

must be accepted by the nominee in person at said meeting, or by a signed letter of acceptance received by the Secretary prior to or concurrent with the nomination.

G. The members shall be notified at least ten days in advance of the March meeting of any and all nominations made at the February meeting.

H. Officers take office at the conclusion of scheduled business at the election meeting. The new Chairman may choose to hold an additional agenda item of new business.

Article X. Dissolution

The Virgin Valley Democrats may be dissolved by a two-thirds vote of members present and voting at a membership meeting. Upon dissolution, any assets of the Caucus will be given to the Clark County Democratic Party.

Adopted by the Membership
June 17, 2014